Hertford College, Oxford

Fixed-term Stipendiary Lectureship (6 hours per week) in French
1 January 2024 – 30 September 2024

Further Particulars

Hertford College intends to appoint a fixed-term Stipendiary Lecturer in French from 1 January 2024 to 30 September 2024.

The Lecturer will work under the direction of Dr Katherine Lunn-Rockliffe, Fellow and Tutor in French at Hertford, and Dr Oliver Noble Wood, Fellow and Tutor in Spanish, Hertford.

The overall tutorial teaching load will be an average of six hours per week (in pairs and small classes) over the two terms. The appointee will also be expected to direct the studies of undergraduates reading French, arranging teaching and assisting with pastoral care where necessary. The appointment can be held in conjunction with another similar appointment to the extent that this is compatible with the responsibilities of the Lectureship.

The College

Hertford College is heir to the traditions of two medieval Halls, Magdalen Hall (whose alumni include Thomas Hobbes and William Tyndale), and Hart Hall (whose alumni include John Donne and Jonathan Swift). The main site lies in the heart of Oxford, occupied from the later thirteenth century by Hart Hall and, from 1740 until 1816, by the first Hertford College; and then, from 1822, by Magdalen Hall which was refounded in 1874 as the second Hertford College. Academic offices are on the main site, as is accommodation for many students, complemented by further accommodation for both graduates and undergraduates at various other sites around Oxford.

The Fellowship, which has responsibility for the governance of the college, currently consists of forty-five Fellows, and the college is home to around 700 students, two-thirds of whom are undergraduates. Around thirty Lecturers supplement undergraduate teaching provision. Fellows, Lecturers and students are drawn from a range of disciplines across the Humanities, Sciences and Social Sciences. The college has a reputation for being both progressive and friendly. It was one of the first colleges to go mixed, and the ratio of female students to male remains comparatively...
high. It has championed access for students from schools that have not traditionally encouraged Oxford applications and has a strong academic ethos.

Hertford currently has c. 20 undergraduates in residence reading for degrees involving French (with 6 on the Year Abroad).

**College Duties**

The tutorial teaching load of the successful candidate will be an average of 6 hours per week (in pairs and small classes) over each term. In addition, the appointee will be expected to help to organize teaching in French at Hertford, arranging teaching and assisting with pastoral care where necessary. The College has two Tutorial Fellows in Modern Languages, Dr Katherine Lunn-Rockliffe (French) and Dr Oliver Noble Wood (Spanish). The Lecturer will also be working with tutors in other modern languages: Dr Joanna Neilly (German) and Dr Claire Williams (Portuguese). There are also two Stipendiary lecturers in French who teach translation into French, oral, and essay-writing.

This post is to replace Dr Katherine Lunn-Rockliffe while she is on research leave. As a guide, she usually teaches: Prelims set literary texts, unseen translation for all years, paper VIII (the modern period paper), and several modern prescribed authors for paper XI.


(Candidates outside of Oxford may request a copy from the Academic Office).

The person appointed will be required to teach translation classes and provide tutorial teaching in French literature.

The appointee must be able to teach the following papers:

1. Preliminary Examination paper II, translation into English.
2. Preliminary Examination paper III, Short Texts.

It would be an advantage to offer teaching in one or more of the following Final Honours papers:

1. Either Paper VII (Topics in the period of Literature 1530–1800) or Paper VIII (Topics in the Period of Literature 1715 to the present). The lecturer need not be equally proficient in all parts of the paper offered.
2. Either Prescribed Authors paper X (for which the lecturer could offer tuition on some of the following authors: Rabelais, Montaigne, Pascal, Racine,
Molière, Voltaire, Diderot, Madame de Lafayette) or Prescribed Authors paper XI (for which the lecturer could offer tuition on some of the following authors: Stendhal, Flaubert, Baudelaire, Mallarmé, Duras, Barthes, Djebar, Beckett).

The appointee will be required:

(i) to undertake six weighted hours of teaching in French per week, averaged over the two terms;

(ii) to engage in:
   (a) tutorial preparation;
   (b) the setting and marking of written work;
   (c) the setting, marking and returning of scripts for collections (internal college examinations);
   (d) writing and submitting termly student reports, and participating in student progress meetings, as appropriate;
   (e) liaison with other staff on teaching and pastoral matters, as appropriate;

(iii) to lead the organisation of French teaching at Hertford College, and to share in pastoral responsibility for undergraduates taking courses including French;

(iv) to assist with open days and other access and outreach events, where appropriate.
Assessment Criteria

Candidates should have a good first degree in French and should have, or be close to completing, a doctorate in French, although applications from those who do not have a doctorate, but who have suitable teaching experience, will also be considered. The successful candidate must have a native or near-native command of French.

Experience of teaching undergraduates, preferably in small groups, would be an advantage. Although this is not a research appointment, the college generally considers research ability and teaching ability to be related, and so account will be taken of candidates’ research record commensurate with the stage of their career.

Examples of evidence a candidate might wish to draw to the attention of the committee include the following:

(i) the ability or potential to be an effective teacher of French to students of high ability in a tutorial system, along with the personal qualities needed to foster a high level of achievement in undergraduate students;

(ii) achievement or potential (commensurate with the applicant’s career) in a field of research relevant to the subjects being taught;

(iii) the ability to participate effectively in the administration and development of French in Hertford College;

(iv) a willingness to participate in access initiatives with a view to encouraging applications from a wide range of educational backgrounds.

Terms and Conditions

The appointment will run from 1 January 2024 – 30 September 2024.

The salary for a six-hour lectureship will be in the range £14,881 – £16,674 per annum. The precise sum will be pro rata, and will depend on qualifications and experience. The salary will be pensionable with USS.

The Lecturer(s) will have the following entitlements:

(i) associate membership of the college’s Senior Common Room (SCR);

(ii) free lunches while undertaking teaching duties in term time and during vacations (when kitchens are open); and

(iii) two dinners each week during term time (weeks 0–9) (when kitchens are open) without cost;

(iv) an academic allowance of £310; and

(v) access to teaching room facilities (shared with other lecturers).
Application and Appointment Procedure

Applications must include a CV detailing all relevant experience, a covering letter, a college application form (available from the college website) and the names and contact details of two referees. Applications should be sent to Ms Julia Howe, Academic Services Manager, Hertford College (academic-recruitment@hertford.ox.ac.uk) by **noon on Wednesday 18 October 2023**.

Candidates should also arrange for their referees to write to the college by the same date. The college wishes to take this opportunity to thank in advance those referees who write on behalf of candidates.

It is anticipated that interviews will take place in the week commencing Monday 30 October 2023 (interview date likely to be Wednesday 1 November).

Potential candidates are welcome to contact Katherine Lunn-Rockliffe (katherine.lunn-rockliffe@hertford.ox.ac.uk) for further information.

Candidates are strongly encouraged to return the Recruitment Monitoring Form (available for download from the college website - https://www.hertford.ox.ac.uk/about/vacancies).

Candidates must be eligible to work in the UK, and the appointment will be subject to provision of proof of the right to work in the UK before employment commences. Regrettably, the college is not able to sponsor applicants for a Skilled Worker visa for this post.

Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake teaching work. (A Skilled Worker visa which permits research employment without reference to teaching is unlikely to be satisfactory.)

In accordance with the General Data Protection Regulation (GDPR), we have implemented a privacy notice which explains the types of data we will process about you as part of the application process. We also include within this notice the reasons for this, how long we keep your data for, and your rights regarding your data. This Privacy Notice can be found on our website at this address: https://www.hertford.ox.ac.uk/privacy.

**Hertford College is an Equal Opportunities Employer**