Two One-Year Stipendiary Lectureships in French Language (4 hours each) starting on 1 October 2022

Hertford College, jointly with St Peter’s College, invites applications for two fixed-term part-time College Lectureships in French language for a period of one year (1 October 2022 to 30 September 2023). The posts could be combined into one appointment or held by two different individuals. The lectureships can be held in conjunction with other similar positions. They are maternity cover roles, available for one year in the first instance, with the possibility of renewal, subject to circumstances and review. The successful candidate for each role will work under the direction of Dr Katherine Lunn-Rockliffe and Professor Daron Burrows, Tutorial Fellows in French at Hertford and St Peter’s respectively.

The Colleges

Hertford College has two Tutorial Fellows in Modern Languages (French and Spanish), while St Peter’s College has three (French, Portuguese and German).

Full information about Hertford College is available at www.hertford.ox.ac.uk, and St Peter’s College at www.spc.ox.ac.uk. Information about the Sub-Faculty of French can be accessed here: www.mod-lang.s.ox.ac.uk/french.

In 2022–23, Hertford and St Peter’s expect between them to have around 31 students studying French, mostly in combination either with another language or with Linguistics, English, History, or Philosophy. Details of the Modern Languages syllabus can be found at https://canvas.ox.ac.uk/ or are available on request.

College Duties

The first post-holder will teach the following papers:

(1) Preliminary Examination paper I, grammar, translation into French, and summary
(2) Final Honour School paper IIB, translation into French

The second post-holder will teach the following:

(1) Preliminary Examination, oral
(2) Final Honour School paper I, essay in French
(3) Final Honour School, oral (discourse and conversation)

The first appointee will be required to:

(i) undertake an average of 4 unweighted hours of teaching per week in French language (grammar and prose composition), over the three terms, for years one, two, and four. This will normally be in classes organized in year groups.
The second appointee will be required to:

(i) undertake an average of 4 unweighted hours of teaching per week in French language (essay writing for years two and four, oral practice for all years).

Both appointees will be required to:

(ii) engage in:
   a. preparation and planning of classes;
   b. the setting and marking of written work;
   c. the setting, marking and returning of scripts for collections (internal college examinations);
   d. writing and submitting student reports, and participating in student progress meetings, as appropriate;
   e. liaison with other staff on teaching and pastoral matters, as appropriate;

(iii) assist with the organisation of French teaching at Hertford and St Peter's Colleges and share in pastoral responsibility for undergraduates

(iv) assist in undergraduate admissions interviews, undertaken at the end of Michaelmas (autumn) term, usually in early December.

**Assessment Criteria**

To be successful, candidates will need to show that they meet the following selection criteria:

(i) The appointee will be fluent in French, equivalent to native speaker level; and have spent some time in a French-speaking country, with a native or near-native command of English, as well as experience of teaching the French language to native speakers of English. Candidates should also have, or be close to completing, a doctorate in an arts subject.

(ii) Experience of teaching undergraduates, preferably in small groups, would be an advantage. Examples of evidence a candidate might wish to draw to the attention of the committee include the following:

   (a) the ability to teach French grammar, reading and listening comprehension, oral practice, essay writing, and translation into French (journalistic, literary, etc.);

   (b) the ability or potential to be an effective teacher to students of high ability within a tutorial system, along with the personal qualities needed to foster a high level of achievement in undergraduate students;

   (c) the ability to participate effectively in the administration and development of French in the colleges.
Terms and Conditions

The salary for each four-hour lectureship will be in the range £9,308–£10,469 per annum, depending on qualifications and experience, and will be pensionable with USS.

Each appointment is subject to a probationary period of six months, and a notice period of three months on either side (both during and after probation).

The successful candidates will be associate members of Hertford’s Senior Common Room, with an entitlement to free lunches while undertaking teaching duties in term time and during vacations, along with two dinners each week during term time (weeks 0–9) without cost. They will also have access to an academic allowance of £267 per annum and teaching room facilities (shared with other lecturers).

The lecturers will also be associate members of the Senior Common Room of St Peter’s and will be entitled to two free lunches or dinners per week in Full Term and two lunches per week during the vacation, provided the kitchens are open (they are occasionally closed for short periods, normally during the vacation).

Application and Appointment Procedure

Applications must include a CV detailing all relevant experience, a covering letter, a college application form (available from the college website) and the names and contact details of two referees.

Applications should be sent as one pdf string to academic-recruitment@hertford.ox.ac.uk by noon on Thursday 25 August 2022.

Candidates should also arrange for their referees to write to the college by the same deadline. The college wishes to take this opportunity to thank in advance those referees who write on behalf of candidates.

Interviews for this post are likely to take place on Monday 12 September 2022. Prior to interview, shortlisted candidates will be sent a piece of written work and asked to provide marking for the piece.

Potential candidates are welcome to contact Dr Katherine Lunn-Rockliffe (katherine.lunn-rockliffe@hertford.ox.ac.uk) for further information.

Candidates are strongly encouraged to return the Recruitment Monitoring Form (available for download from the college website - https://www.hertford.ox.ac.uk/and-more/vacancies).

Candidates must be eligible to work in the UK, and the appointment will be subject to provision of proof of the right to work in the UK before employment commences. Regrettably, the college is not able to sponsor applicants for a UK work visa for this post.

Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake teaching work. (A Tier 2 visa which permits research employment without reference to teaching is unlikely to be satisfactory.) Visas must be valid for the duration of the appointment, those with visa renewals due within the first 12 months of appointment must demonstrate their ability to obtain an extension or new visa type / leave to remain.
In accordance with the General Data Protection Regulation (GDPR), we have implemented a privacy notice which explains the types of data we will process about you as part of the application process. We also include within this notice the reasons for this, how long we keep your data for, and your rights regarding your data. This Privacy Notice can be found on our website at this address: https://www.hertford.ox.ac.uk/privacy.

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