Hertford College proposes to appoint a Stipendiary Lecturer in French, to replace Dr Katherine Lunn-Rockliffe while she is on research leave. The Lectureship is fixed-term for two academic terms from 1 January 2019 to 31 August 2019 (with payment continuous through terms and vacations). It can be held in conjunction with another similar appointment to the extent that this is compatible with the responsibilities of the Lectureship.

The Lecturer will be under the direction of Dr Katherine Lunn-Rockliffe and Dr Oliver Noble Wood. The overall tutorial teaching load will be an average of six hours per week (in pairs and small classes) over the two terms.

The College

Hertford College is heir to the traditions of two medieval Halls, Magdalen Hall (whose alumni include Thomas Hobbes and William Tyndale), and Hart Hall (whose alumni include John Donne and Jonathan Swift). The main site lies in the heart of Oxford, occupied from the later thirteenth century by Hart Hall and, from 1740 until 1816, by the first Hertford College; and then, from 1822, by Magdalen Hall which was refounded in 1874 as the second Hertford College. Academic offices are on the main site, as is accommodation for many students, complemented by further accommodation for both graduates and undergraduates at various other sites around Oxford.

The Fellowship, which has responsibility for the governance of the College, currently consists of just over forty Fellows, and the College is home to roughly 650 students, two-thirds of whom are undergraduates. Around thirty Lecturers supplement undergraduate teaching provision. Fellows, Lecturers and students are drawn from a range of disciplines across the Humanities, Sciences and Social Sciences. The College has a reputation for being both progressive and friendly. It was one of the first colleges to go mixed, and the ratio of female students to male remains comparatively high. It has championed access for students from backgrounds under-represented at Oxford and has a strong academic ethos.
College Duties

The tutorial teaching load will be an average 6 hours per week over the two terms. The appointee will also be expected to direct the studies of undergraduates reading French, arranging teaching and assisting with pastoral care where necessary. In 2018–19 there will be 21 undergraduates in residence reading for degrees involving French (with four on the Year Abroad). The College has two Tutorial Fellows in Modern Languages, Dr Katherine Lunn-Rockliffe (French) and Dr Oliver Noble Wood (Spanish). The Lecturer will also be working with tutors in other modern languages: Dr Joanna Neilly (German) and Dr Claire Williams (Portuguese). A non-stipendiary lecturer in French provides language teaching. Details of the syllabus can be found at https://weblearn.ox.ac.uk/portal/site:/humdiv:modlang (prospective candidates outside of Oxford may request a copy from the Academic Office).

The person appointed will be required to teach translation classes and provide tutorial teaching in the field of modern French literature.

The appointee must be able to teach the following papers:

(1) Preliminary Examination paper II, translation into English.
(2) Preliminary Examination paper III, Short texts.
(3) Preliminary Examination paper IV, French Narrative Fiction.
(4) Final Honours Paper II, translation into English.
(5) Final Honours Paper VIII, French Literature 1715 to the present. The lecturer need not be equally proficient in all parts of the paper.
(6) Final Honours Paper XI, Prescribed Authors. The lecturer must be able to offer tuition on some of the following authors: Stendhal, Flaubert, Baudelaire, Mallarmé, Duras, Barthes, Djebar, Beckett.

The appointee will be required:

(i) to undertake an average of 6 hours per week of teaching over the two terms.

(ii) to engage in
   a. tutorial preparation;
   b. the setting and marking of written work;
   c. the setting, marking and returning of scripts for collections (internal college examinations);
   d. writing and submitting student reports;
   e. liaison with other staff on teaching and pastoral matters, as appropriate.

(iii) to lead the organisation of French teaching at Hertford College, and to share in the pastoral responsibility for Modern Languages undergraduates.
to assist with open days and other access and outreach events, where appropriate.

Assessment Criteria

Candidates should have a good first degree in French and should have, or be close to completing, a doctorate in French. The successful candidate must have a native or near-native command of French.

Experience of teaching undergraduates, preferably in small groups, would be an advantage, as would experience with Oxford undergraduate admissions. Although this is not a research appointment, the College generally considers research ability and teaching ability to be related, and so account will be taken of candidates’ research record commensurate with the stage of their career.

Examples of evidence a candidate might wish to draw to the attention of the committee include the following:

(i) the ability or potential to be an effective teacher of French language and literature to students of high ability in a tutorial system, along with the personal qualities needed to foster a high level of achievement in undergraduate students;
(ii) achievement or potential (commensurate with the applicant’s career) in a field of research relevant to the subjects being taught;
(iii) the ability to participate effectively in the administration and development of Modern Languages in Hertford College;
(iv) a willingness to participate in access initiatives with a view to encouraging applications from a wide range of educational backgrounds.

Terms and Conditions

The appointment will be from 1 January 2019 – 31 August 2019.

The salary for a six-hour lectureship will be in the range £13,248 - £14,900 per annum pro rata, depending on qualifications and experience, and will be pensionable with USS.

The Lecturer will have the following entitlements:

(i) associate membership of the College’s Senior Common Room (SCR);
(ii) free lunches while undertaking teaching duties in term time and during vacations; and
(iii) two dinners each week during term time (weeks 0–9) without cost.
Application and Appointment Procedure

Applications must include a CV detailing all relevant experience, a covering letter, a college application form (available from the college website) and the names and contact details of two referees. Candidates should also state in their applications which of the French courses listed earlier they would be able to teach. Applications should be sent as one pdf string to Ms Julia Howe, Deputy Academic Administrator, Hertford College (academic.office@hertford.ox.ac.uk) by noon on Monday 15 October 2018.

Candidates should also arrange for their referees to write to the College by the same date. The College wishes to take this opportunity to thank in advance those referees who write on behalf of candidates.

It is anticipated that interviews will be held in the week commencing 5th November 2018.

Potential candidates are welcome to contact Dr Katherine Lunn-Rockliffe (katherine.lunn-rockliffe@hertford.ox.ac.uk) for further information.

Candidates are strongly encouraged to return the Recruitment Monitoring Form (available for download from the College website - https://www.hertford.ox.ac.uk/about/vacancies).

Candidates must be eligible to work in the UK, and the appointment will be subject to provision of proof of the right to work in the UK before employment commences. Regrettably, the College is not able to sponsor applicants for a Tier 2 visa for this post.

Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake teaching work. (A Tier 2 visa which permits research employment without reference to teaching is unlikely to be satisfactory.)

Hertford College is an Equal Opportunities Employer