Hertford College Smoking Policy

This applies to all members of the College, senior, junior and staff.

Smoking is prohibited in all College buildings, including rooms of senior and junior members, on all College sites and in all common areas (including OB and NB quads), save the designated smoking areas listed below. Cigarette waste bins will be provided in these areas.

There will be no specific breaks given to staff for smoking.

No smoking signs will be displayed throughout the College as dictated by legislation. Smoking is now illegal in the College buildings.

Each infringement of the College smoking policy will be dealt with on an individual basis.

Infringement by staff will be dealt with by the College’s disciplinary procedures.

When a student is suspected of having infringed these rules for the first time, the Domestic Manager shall send him/her a reminder of these rules, along with an offer of advice or counselling on how to quit smoking. The Domestic Manager shall also inform the Junior Deans that such reminder has been sent to the concerned student, and may recommend disciplinary action in exceptional cases.

Any infringement by a student who has already been sent a reminder of these rules shall be dealt with by the Junior Deans by imposition of fines. Repeat offenders will be passed on to the Dean and may be banned from living in College accommodation.

An infringement will be presumed upon detection of smoke or presence of cigarette butts anywhere in the room. It is the responsibility of the hosts that their visitors comply with these rules.

**Designated smoking areas:**
Catte Street site: Holywell Quad.
Other sites: quads and other open spaces.