Hertford College

Graduate Travel Grants

Postgraduates reading for higher degrees are encouraged to apply for College travel grants. A standard travel grant of £200 is available to graduate students once during their course. Additionally, each term College provides a few special travel grants for graduate students to attend conferences and courses, and to undertake research. It is envisaged that sums normally of up to £300 may be provided. Except in exceptional circumstances, the expectation is that each student will make no more than one such application each year.

Applicants must be reading for a higher degree, and at the time of the application must be within, or within one year of, the fee-paying period. The special grants are competed for and awarded termly by the Committee.

Applicants are requested to submit a completed application form (available on the website) to the College Office.

Grants cannot be made retrospectively. Where the date of a conference or other activity falls between one meeting of the Committee and the next, an application must be made before taking part in the activity for which a grant is sought. In exceptional circumstances, applications made between Committee meetings will be considered.

Applications should normally be submitted via the Academic Administrator by the **Friday of 4th Week of each term**, and applicants should ask one referee to send a supporting letter to the Tutor for Graduates, again via the Academic Administrator (email is acceptable; the relevant address is [college.office@hertford.ox.ac.uk](mailto:college.office@hertford.ox.ac.uk)) by the same date. The receipt of references will be a crucial factor in the consideration of applications. The Committee will make awards by the Friday of 5th Week of each term.

Tutor for Graduates