Further Particulars

Hertford College proposes to appoint one or two fixed-term Stipendiary Lecturer(s) in Law from 1 October 2018 to 30 September 2019 (with payment continuous through terms and vacations). The Lectureship(s) can be held in conjunction with another similar appointment to the extent that this is compatible with the responsibilities of the post.

The successful candidate(s) will be asked to provide tutorial teaching in at least two, and ideally three, of the following core subjects on the undergraduate syllabus: Roman law, contract law, land law, and trusts.

The Lecturer(s) will be under the direction of Dr Kate Greasley, incoming Fellow and Tutor in Law. The overall tutorial teaching load will be an average of 6 hours per week (in groups of two/three and small classes) over three terms.

The College

Hertford College is heir to the traditions of two medieval Halls, Magdalen Hall (whose alumni include Thomas Hobbes and William Tyndale), and Hart Hall (whose alumni include John Donne and Jonathan Swift). The main site lies in the heart of Oxford, occupied from the later thirteenth century by Hart Hall and, from 1740 until 1816, by the first Hertford College; and then, from 1822, by Magdalen Hall which was refounded in 1874 as the second Hertford College. Academic offices are on the main site, as is accommodation for many students, complemented by further accommodation for both graduates and undergraduates at various other sites around Oxford.

The Fellowship, which has responsibility for the governance of the College, currently consists of just over forty Fellows, and the College is home to roughly 650 students, two-thirds of whom are undergraduates. Around thirty Lecturers supplement undergraduate teaching provision. Fellows, Lecturers and students are drawn from a range of disciplines across the Humanities, Sciences and Social Sciences. The College has a reputation for being both progressive and friendly. It was one of the first colleges to go
mixed, and the ratio of female students to male remains comparatively high. It has championed access for students from schools that have not traditionally encouraged Oxford applications and has a strong academic ethos.

Hertford currently has c. 24 undergraduates reading for the degrees of Law and Law with Studies in Europe. Details of these courses may be found on the website of the Faculty of Law: https://www.law.ox.ac.uk/.

**College Duties**

The tutorial teaching load of the successful candidate(s) will be an average of 6 hours per week (in pairs and small classes) over each term. In addition, the appointee will be expected to help to organize teaching in Law at Hertford, assist with the pastoral care of undergraduates as well as with the selection of candidates to study Law at the College, and promote Law as a discipline in collaboration with the incoming Fellow and Tutor in Law, Dr Kate Greasley, and the Career Development Fellow in Law, Dr Benedict Coxon.

The appointee(s) will be required:

(i) to undertake, collectively, up to the required 6 hours per week of teaching in Law, averaged over the three terms;

(ii) to engage in:

(a) tutorial preparation;

(b) the setting and marking of written work;

(c) the setting, marking and returning of scripts for collections (internal college examinations);

(d) writing and submitting student reports;

(e) liaison with other staff on teaching and pastoral matters, as appropriate;

(iii) to assist with the organization of Law teaching at Hertford College, and to share in pastoral responsibility for undergraduates taking courses in Law;

(iv) to share responsibility for the December 2018 round of undergraduate admissions for Law, and to participate in the three annual College Open Days (two in late June, and one in mid-September) and some outreach activities.
Assessment Criteria

Candidates should have a good first degree in Law (or a related subject) and should have, or be close to completing, a doctorate in the subject, although applications from those who do not have a doctorate, but who have suitable teaching experience, will also be considered.

Experience of teaching undergraduates, preferably in small groups, would be an advantage, as would experience with Oxford Undergraduate Admissions. Although this is not a research appointment, the College generally considers research ability and teaching ability to be related, and so account will be taken of candidates’ research record commensurate with the stage of their career.

Examples of evidence a candidate might wish to draw to the attention of the committee include the following:

(i) the ability or potential to be an effective teacher of Law to students of high ability in a tutorial system, along with the personal qualities needed to foster a high level of achievement in undergraduate students;

(ii) achievement or potential (commensurate with the applicant’s career) in a field of research relevant to the subjects being taught;

(iii) the ability to participate effectively in the administration and development of Law in Hertford College;

(iv) a willingness to participate in access initiatives with a view to encouraging applications from a wide range of educational backgrounds.

Terms and Conditions

The appointment(s) will be from 1 October 2018 – 30 September 2019.

The salary for a six-hour lectureship will be in the range £13,248 - £14,900 per annum; a three-hour lectureship will be in the range £6,624 - £7,450 per annum. The precise sum will depend on qualifications and experience, and will be pensionable with USS.

The Lecturer(s) will have the following entitlements:

(i) associate membership of the College’s Senior Common Room (SCR);

(ii) free lunches while undertaking teaching duties in term time and during vacations; and

(iii) one or two dinners (depending on teaching hours) each week during term time (weeks 0–9) without cost.
Application and Appointment Procedure

Applications must include a CV detailing all relevant experience, a covering letter (of 1-2 pages), a college application form (available from the college website) and the names and contact details of two referees. Candidates should also state in their applications which of the Law subjects listed above they would be able to teach. Applications should be sent to Ms Julia Howe, Deputy Academic Administrator, Hertford College (academic.office@hertford.ox.ac.uk) by noon on Monday 18 June 2018.

Candidates should also arrange for their referees to write to the College by the same date. The College wishes to take this opportunity to thank in advance those referees who write on behalf of candidates.

It is anticipated that interviews will be held on Monday 2 July 2018.

Potential candidates are welcome to contact Dr Benedict Coxon, Career Development Fellow in Law (benedict.coxon@hertford.ox.ac.uk) for further information.

Candidates are strongly encouraged to return the Recruitment Monitoring Form (available for download from the College website - https://www.hertford.ox.ac.uk/about/vacancies).

Candidates must be eligible to work in the UK, and the appointment will be subject to provision of proof of the right to work in the UK before employment commences. Regrettably, the College is not able to sponsor applicants for a Tier 2 visa for this post.

Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake teaching work. (A Tier 2 visa which permits research employment without reference to teaching is unlikely to be satisfactory.)

Hertford College is an Equal Opportunities Employer