Hertford College, Oxford

Fixed-term Stipendiary Lectureship (4 hours) in Human Geography

Further Particulars

Hertford College intends to appoint a Stipendiary Lecturer to teach a total of four hours per week for the undergraduate degree courses in Geography. The lectureship is fixed-term for one year from 1 January 2018 to 31 December 2018 to cover the research leave of the current Fellow and Tutor in Human Geography, Dr Jamie Lorimer.

The successful candidate will be asked to provide tutorial teaching in the following courses:

- For Prelims (1st year): Human Geography, Geographical Techniques, and Geographical Controversies.
- For Final Honours School (2nd year): Space, Place and Society, Environmental Geography and Geographical Research.

Some dissertation supervision may also be required, depending on the topics chosen by the students.

The College

Hertford College is heir to the traditions of two medieval Halls, Magdalen Hall (whose alumni include Thomas Hobbes and William Tyndale), and Hart Hall (whose alumni include John Donne and Jonathan Swift). The main College site is located at the heart of the ancient city of Oxford, where Elias de Hertford founded Hart Hall in the 1280s, and to which Magdalen Hall removed in 1822 (subsequently incorporated as Hertford College in 1874). Academic offices are on the main site, as is accommodation for many students, complemented by further accommodation for both graduates and undergraduates at various other sites around Oxford.

The Fellowship, which has responsibility for the governance of the College, currently consists of just over forty Fellows, and the College is home to roughly 650 students, two-thirds of whom are undergraduates. Around thirty Lecturers supplement undergraduate teaching provision. Fellows, Lecturers and students are drawn from a range of disciplines across the Humanities, Sciences and Social Sciences. The College has a reputation for being both progressive and friendly. It was one of the first colleges to go mixed, and the ratio of female students to male remains comparatively high. It has championed access for students from schools that have not traditionally encouraged Oxford applications and has a strong academic ethos.
Hertford currently has c. 27 undergraduates reading for the degrees Geography. Details of these courses may be found on the website of the School of Geography and the Environment: http://www.geog.ox.ac.uk/.

College Duties

The tutorial teaching load of the successful candidate will be an average of four hours per week (in pairs and small classes) over each term. In addition, the appointee will be expected to help organize teaching in Geography at Hertford, supervise dissertations, assist with the pastoral care of undergraduates as well as with the selection of candidates to study Geography at the College, and promote Geography as a discipline in collaboration with the Human Geography Stipendiary Lecturer, Dr Janet Banfield.

The successful candidate will be required:

(i) to undertake, collectively, up to four hours of teaching in Geography per week, averaged over the course of each term;

(ii) to engage in:

a. tutorial preparation;
b. the setting and marking of written work;
c. the setting, marking and returning of scripts for collections (internal college examinations);
d. writing and submitting student reports;
e. dissertation supervision
f. liaison with other staff on teaching and pastoral matters, as appropriate;

(iii) to assist with the organisation of Geography teaching at Hertford College, and to share in pastoral responsibility for undergraduates taking courses in Geography; and

(iv) to share responsibility for the Undergraduate Admissions exercise in Geography (December 2018), and to participate in the three College Open Days (two in late June, and one in mid-September).

Assessment Criteria

Candidates should have a good first degree in Human Geography (or a related subject) and should have, or be close to completing, a doctorate in the subject, although applications from those who do not have a doctorate, but who have suitable teaching experience, will also be considered.

Candidates should have experience of teaching undergraduates, preferably in a tutorial environment. Experience with Oxford Undergraduate Admissions would also be an advantage. Although this is not a research appointment, the College considers research
ability and teaching ability to be related, and so account will therefore be taken of candidates’ research record commensurate with the stage of their career.

Examples of evidence a candidate might wish to draw to the attention of the committee include the following:

(i) the ability or potential to be an effective teacher of Geography to students of high ability in a tutorial system, along with the personal qualities needed to foster a high level of achievement in undergraduate students;

(ii) achievement or potential (commensurate with the applicant’s career) in a field of research relevant to the subjects being taught;

(iii) the ability to participate effectively in the administration and development of Geography in a university environment;

(iv) a willingness to participate in access initiatives with a view to encouraging applications from a wide range of educational backgrounds.

Terms and Conditions

The appointment will be for one year from 1 January 2018 to 31 December 2018.

The salary for the Lectureship will be in the range stipulated in the Conference of Colleges’ stipendiary lecturer scale. For one four-hour lecturer, this will be in the range £8,832 to £9,933 per annum. The precise sum will depend on qualifications and experience, and will be pensionable with USS.

The Lecturer will have the following entitlements:

(i) use of a shared teaching room in College;

(ii) associate membership of the College’s Senior Common Room (SCR);

(iii) free lunches while undertaking teaching duties in term time and during vacations; and

(iv) one dinner each week during term time (weeks 0–9) without cost.

Application and Appointment Procedure

Candidates should send a cv including relevant experience, a covering letter (of 1-2 pages), an application form (available on the college website), and the names of two referees by email to Ms Julia Howe, Deputy Academic Administrator, Hertford College, (college.office@hertford.ox.ac.uk) by noon on Monday 23 October 2017.
Candidates should also arrange for their referees to write to the College by the same date. The College wishes to take this opportunity to thank in advance those referees who write on behalf of candidates.

It is anticipated that interviews will be held on **Monday 6 November 2017**.

Informal enquiries about this post may be directed in the first instance to Dr Jamie Lorimer (jamie.lorimer@ouce.ox.ac.uk).

Candidates are strongly encouraged to return the Recruitment Monitoring Form (available for download from the College website - [https://www.hertford.ox.ac.uk/about/vacancies](https://www.hertford.ox.ac.uk/about/vacancies)).

Candidates must be eligible to work in the UK, and the appointment will be subject to provision of proof of the right to work in the UK before employment commences. Regrettably, the College is not able to sponsor applicants for a Tier 2 visa for this post.

Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake *teaching* work. (A Tier 2 visa which permits *research* employment without reference to *teaching* is unlikely to be satisfactory.)

**Hertford College is an Equal Opportunities Employer**